

AS-2760
B.A. (Hon's) Library and Information Science (First Semester) Examination, 2013
Library Management
Paper: Second
Time Allowed: Three Hours
Maximum Marks: 60

Model Answer

Prepared by

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(Section-A)

Question 1: **Objective Type Questions:**

- I. (d)- Luther Gulik
- II. (d) Peter Phyr
- III. (d) Book Selection
- IV. (c) Mc. Colvin
- V. (d) Architect
- VI. (b) Conservation
- VII. (c) Motivation
- VIII. (d) Non-recurring
- IX. (c) Organization
- X. (b) Library Use

Section-B

Question 2: Explain about the principles of books selection.

Answer:

- Introduction
- Definitions and concept
- Need Objectives and Characteristic
- Principles of Book Selection
- Summary and Conclusion

Question 3: Differentiate between Administration and Management.

Answer:

- Introduction
- Definition of Administration and Management
- Differentiate between Administration and Management with minimum ten points
- Summary and Conclusion

Question 4: Describe the technical procedure of reading material.

Answer:

- Introduction
- Define about the reading material
- Objective of select reading material
- Needs and importance
- Selection policy of reading material
- Conclusion

Question 5: Describe the types of Library Budget.

Answer:

- Introduction
- Definition
- Discussed about types of library budget
- Summary and Conclusion

Question 6: Discussed on the necessity of Stock Verification.

Answer:

- Introduction
- Objective of Stock Verification
- Need and importance
- Steps of stock verification
- Conclusion

Question 8: What do you understand by Library Finance ? Explain in details.

Answer:

- Introduction
- Rule of Library Finance Management
- Need of Finance
- Conclusion.